1. Type “n” to start note-entry mode in the default document.
2. Type “5” to set quarter-note rhythms. Then type “e” to insert an E pitch.
3. Type \( \text{ctrl}/\text{⌘}-\downarrow \) to transpose E down an octave if too high.
4. Type the letter names of other notes in melody.
5. Type number “0” to enter a rest.
6. Type number “0” to enter a rest.
7. Type new rhythm number before typing note name:
   \( 6 = \text{half note}, \ 7 = \text{whole note} \)
8. Press “n” (or esc) to exit note-entry mode.
   • Press \( \text{ctrl}/\text{⌘}-\text{z} \) or delete to undo any mistakes.
9. Click on first note, then type \( \text{ctrl}/\text{⌘}-\text{L} \).
10. Type lyrics. Hyphens or spaces will advance to next note/rest.
11. When finished with first verse, click on first note again and type \( \text{ctrl}/\text{⌘}-\text{L} \).
12. Enter second verse of music. Press esc key to exit lyric mode.
13. Double click on title and change it to “Mary Had a Little Lamb”.
14. Set the composer to “Edwin Pearce Christy”.
15. Click in measure after last note (do not click on rest).
16. Shift-click on last measure.
17. Press \( \text{ctrl}/\text{⌘}-\text{delete} \) to delete selected measures.
18. Click on measure 4 (or note in m. 4), and then press enter to add a line break.