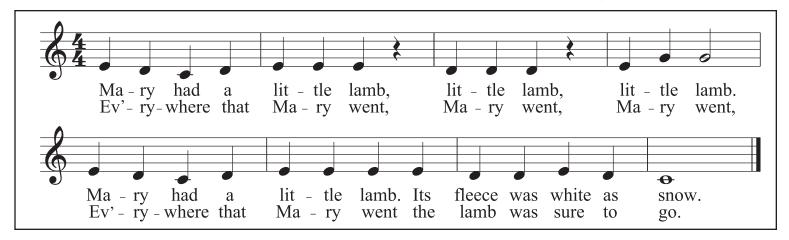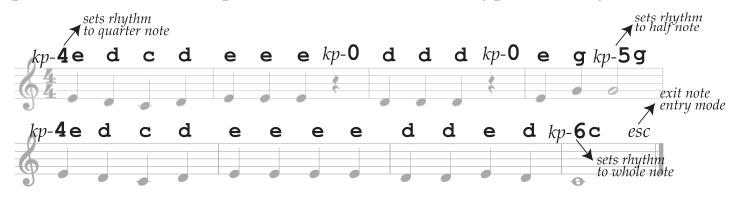# Sibelius 5   Exercise 1: Notes and Lyrics

1. Type *control*-**n** (or ⌘-**n** on Apple computers), or go to menu item "File⇒New..."
2. In the new-score dialog window which appears, select *Treble staff* in Manuscript Paper list, then click "Next>" button.
3. Choose your favorite House Style in the next window (such as *Standard Opus (Times)*), then click "Next>" button.
4. Choose a Time Signature of 4/4, Key Signature of C major, and fill in the Score Information as you like, then clicking on "finish" button.
5. Select menu item "View⇒Staff Names and Bar Numbers", then click on measure 9 and shift-click on last measure. Press control-delete to remove.
6. Click in first measure and type "n" to start Note Entry mode. Check that rhythm is set to quarter note (*keypad*-4) and type first note (E). If the note is too high, press *control*-↓ to transpose an octave lower, then type these keystrokes:

    • Press *control*-**z** (⌘-**z**) or *backspace* to undo any mistakes you make.
7. Click on the first note of the piece and then type *control*-L (⌘-**L**) to start entering lyrics for first verse.
8. Type lyrics as seen. Typing a dash (or space) will move the cursor to the next note.   • Press *backspace* or double-click on a syllable to make corrections.
9. When done entering the first verse, click on the first note and press *ctrl-alt*-L (⌘-*option*-**L**). Now type the second verse • You can press *esc* to finish inputting lyrics.